



CITY OF LONG BEACH

Department of Planning and Building

333 WEST OCEAN BOULEVARD

LONG BEACH, CALIFORNIA 90802

(562) 570-6194

FAX (562) 570-6068

ZONING AND DEVELOPMENT SERVICES

FILING REQUIREMENTS LOT MERGER

Pursuant to Chapter 20.28 (Long Beach Subdivision regulations), a lot merger shall apply to a site where a project will occupy two or more contiguous parcels and these parcels are either substandard in lot size or there is a potential zoning violation of development standards (such as parking, setbacks, etc.) if one or more of these lots being sold separately.

The following information shall be filed:

1. Planning Permit Application Form (obtained from the City website or from the Planning Counter, 4th Floor, City Hall). **Owners of record** shall sign this form.
2. A copy of the current title insurance report or a Grant Deed with a locational map providing the legal description of the properties included in the application.
3. Plot plan – This plan shall be legibly drawn to a scale of sufficient size to show full detail indicating the locations of existing building(s) to remain, and proposed building(s) and distances between these building and property lines. All recorded easements shall be shown on the plot plan.

Fees

The current filing fee is \$852.00. Fees are subject to change. Please call the Zoning Information Line at (562) 570-6194 to verify the current fee.

Questions

If you have any questions regarding this application, please visit the Planning Counter at the Development Services Center on the 4th Floor of City Hall or call the Zoning Information Line at (562) 570-6194.